

**INITIAL EMPLOYMENT FORM**

**This form must be completed and submitted to the Peace Officer Standards & Training within fifteen (15) days after employment. Numbers 8 & 10 are used solely for statistical purposes. Please type or print information.**

1. Agency		2. Hire date (mm/dd/yy)		3. Agency Location: City / County		
4. First Name		5. Full Middle Name		6. Last Name		
7. SSN		8. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female		9. DOB (mm/dd/yy)	10. Race	
11. Applicant's E-Mail Address:						
12. Home Phone #		13. Home Mailing Address		14. City, State Zip		
15. <b>Position (check one):</b> <input type="checkbox"/> Patrol <input type="checkbox"/> Investigation <input type="checkbox"/> Dispatch <input type="checkbox"/> Detention <input type="checkbox"/> Jail Tech <input type="checkbox"/> Juvenile Detention <input type="checkbox"/> Juvenile Probation <input type="checkbox"/> Reserve <input type="checkbox"/> Marine Deputy <input type="checkbox"/> Correction <input type="checkbox"/> Probation and Parole (Adult) <input type="checkbox"/> Other: _____						
16. <b>Status (check one):</b> <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary/Contract						
17. General Education: <input type="checkbox"/> High School Graduate <input type="checkbox"/> GED						
18. College: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, send transcript. Degree: <input type="checkbox"/> Yes <input type="checkbox"/> No Type: _____ If yes, send copy of certificate.						
19. Idaho POST certified: <input type="checkbox"/> Yes <input type="checkbox"/> No List all certificates:						
20. Has your certification (Idaho or previous state certification) ever been ( <b>check one</b> ): <input type="checkbox"/> Revoked - <input type="checkbox"/> Suspended - <input type="checkbox"/> Lapsed Explain on a separate sheet and attach.						
<b>21. All Previous Law Enforcement Employers:</b>						
Department Name		From: mm/dd/yy	To: mm/dd/yy	Position	F/T	P/T
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
22. Has the applicant attended a Basic Peace Officer, Detention, Corrections, Juvenile, or Dispatch Academy or Course? <input type="checkbox"/> Yes If Yes, Date Completed: _____ Location: _____ <input type="checkbox"/> No <b>NOTE: Attach copies of all training records from respective state POST Academies, if not on file at Idaho POST.</b>						

**23. State Statutes and POST Rules (050 through 059) require the following employment standards prior to appointment. Criteria (a) through (g) must be completed on all peace/detention/juvenile officers.**

	Yes	No
a. Verify being a citizen of the United States.	<input type="checkbox"/>	<input type="checkbox"/>
b. High School graduate or GED	<input type="checkbox"/>	<input type="checkbox"/>
c. Fingerprinted on <b>two blue</b> application cards and submitted to POST. <i>(please attach)</i>	<input type="checkbox"/>	<input type="checkbox"/>
d. Checked for felony arrests and found not to have pleaded guilty to, or been convicted of any felony offense. <i>(regardless of whether the sentence is suspended, deferred, withheld, set aside or expunged)</i>	<input type="checkbox"/>	<input type="checkbox"/>
e. Checked for any Drivers License suspensions, DUI's or DWP's?	<input type="checkbox"/>	<input type="checkbox"/>
f. Complete background investigation. <i>(See background criteria listed below)</i>	<input type="checkbox"/>	<input type="checkbox"/>
g. Been interviewed by the hiring agency and found to be suitable for appointment as a law enforcement officer.	<input type="checkbox"/>	<input type="checkbox"/>

I hereby attest that to the best of my knowledge the information on this form is true and correct.

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

I certify that the above application is in compliance with Idaho State Statutes.

\_\_\_\_\_  
Signature of Agency Head

\_\_\_\_\_  
Date

POST minimum background investigations require a check on: (See POST Rule 056 Background Investigation)

NCIC

Drug and Alcohol Abuse

Employment History Completed

Physical, mental and emotional history.

Contact schools applicant attended

Psychological examination. (recommended)

Military Records

Credit Records

Driver's license check

Personal References

Polygraph/Voice Stress CVSA. (recommended)

<b>For POST Use Only</b>	Processed By: _____	Date Entered Into Computer: _____
	Comments: _____	